

Risk Assessment Feedback

Date: [Insert Date]

To: [Stakeholder's Name]

[Stakeholder's Title]

[Stakeholder's Organization]

Dear [Stakeholder's Name],

We appreciate your involvement in our recent risk assessment process. Your insights and expertise were invaluable as we worked to identify and evaluate potential risks associated with [briefly describe the project/initiative].

Summary of Key Findings

- Risk 1: [Description of Risk 1]
- Risk 2: [Description of Risk 2]
- Risk 3: [Description of Risk 3]

Feedback and Recommendations

Based on our assessment, we recommend the following actions:

1. [Recommendation 1]
2. [Recommendation 2]
3. [Recommendation 3]

Your feedback on these findings and recommendations would be greatly appreciated. We aim to finalize our risk mitigation strategy by [Insert Deadline Date], and your input will help ensure that all potential risks are adequately addressed.

Thank you once again for your collaboration. Please feel free to reach out if you have any questions or require further clarification.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]