

# Insurance Bonus Declaration

**Date:** [Insert Date]

**To:** [Insurance Company Name]  
[Insurance Company Address]  
[City, State, Zip Code]

Dear [Claims Adjuster Name],

Subject: Declaration of Insurance Bonus for Special Circumstance Claims

I, [Your Name], policyholder of policy number [Your Policy Number], am writing to formally declare the bonuses accrued on my insurance policy in light of the special circumstances surrounding my recent claim.

Due to [briefly explain the special circumstance, e.g., natural disaster, unforeseen medical expenses], I am seeking to utilize the bonus associated with my policy for the claim filed on [insert date of claim].

I have attached relevant documentation that supports my request and demonstrates eligibility for the bonus application.

Thank you for your attention to this matter. I look forward to your prompt response regarding the processing of my request.

Sincerely,  
[Your Name]  
[Your Address]  
[Your Phone Number]  
[Your Email Address]