

Insurance Bonus Declaration

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Insurance Company Representative's Name],

Subject: Declaration of Insurance Bonus for Life Insurance Policies

I am writing to formally declare the bonus due on my life insurance policies with [Insurance Company Name]. The details of my policies are as follows:

- Policy Number: [Insert Policy Number]
- Policy Holder: [Your Name]
- Sum Assured: [Insert Amount]
- Policy Start Date: [Insert Date]
- Bonus Amount: [Insert Amount]

According to the terms outlined in the policy documents and the latest correspondence received, I would like to claim my entitled bonus for the aforementioned policies.

Please let me know if you require any further information or documentation to process this declaration. I appreciate your prompt attention to this matter and look forward to your confirmation.

Thank you.

Sincerely,

[Your Name]