

# Fire Damage Insurance Claim

Your Name  
Your Address  
City, State, ZIP Code  
Email Address  
Phone Number  
Date

Insurance Company Name  
Claims Department  
Company Address  
City, State, ZIP Code

Dear Claims Adjuster,

Policy Number: [Your Policy Number]

I am writing to formally submit a claim for reimbursement of renovation costs incurred due to fire damage that occurred on [date of fire]. The fire caused significant damage to my home located at [Your Address], resulting in urgent repairs that needed to be addressed promptly to ensure safety and compliance with local building codes.

Attached to this letter are the following documents:

- A detailed account of the damages sustained
- Photos of the fire damage
- Invoices and estimates from contractors for the renovation work
- A copy of the fire department report

The total cost for the repairs amounts to [Total Cost]. I kindly request that you process this claim as soon as possible, so I can proceed with the necessary renovations and restore my home.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,  
[Your Name]