

Fire Damage Insurance Claim for Additional Living Expenses

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, ZIP Code]

Policy Number: [Your Policy Number]

Dear [Claims Adjuster's Name],

I am writing to formally submit a claim for additional living expenses related to the fire damage that occurred at my residence on [Date of Fire]. Due to the extensive damage sustained, I have been displaced from my home and am incurring additional costs for temporary housing, meals, and other related expenses.

As of [Date], I have incurred the following additional living expenses:

- Temporary Housing: [Amount]
- Meals: [Amount]
- Other: [Description and Amount]

I have attached all relevant documentation including receipts, invoices, and a detailed expense report for your review. Please let me know if you require any additional information in order to process my claim swiftly.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]