Claim Settlement Update Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Insurance Company's Name]

[Insurance Company's Address]

[City, State, Zip Code]

Dear [Claims Adjuster's Name],

I am writing to request an update on the status of my claim, reference number [Claim Number], which was submitted on [Submission Date]. It has been [Number of Days/Weeks] since my claim was filed, and I have not yet received any updates.

I would appreciate any information you could provide regarding the progress of my claim and the estimated timeline for settlement. This information is crucial for my planning, and I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]