

Claim Settlement Proposal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Subject: Proposal for Claim Settlement - Claim Number [Insert Claim Number]

Dear [Recipient Name],

I am writing to formally submit my proposal for the settlement of my claim pertaining to [briefly describe the nature of the claim]. The claim was filed on [claim filing date] and its number is [insert claim number].

After careful consideration of the circumstances and the damages incurred, I propose the following settlement: [Clearly outline the proposed settlement terms, including any amounts and conditions].

I believe this proposal is fair and just based on the evidence provided and the impact of the incident on my circumstances. I hope we can come to a mutually agreeable resolution promptly.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]