

Claim Settlement Demand Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Insurance Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Demand for Claim Settlement - [Claim Number]

I am writing to formally request the settlement of my insurance claim under the policy number [Your Policy Number]. This claim, which relates to [briefly describe the nature of the claim, e.g., an accident, property damage, etc.], was submitted on [Date of Claim Submission] and has been in process since that time.

I have fulfilled all requirements as stipulated in our policy and have provided all necessary documentation, including [list any attached documents, e.g., police reports, medical records, repair estimates]. However, I have not yet received any response regarding the status of my claim or the compensation I am entitled to.

Therefore, I kindly request that you expedite the settlement of my claim. I believe a total sum of [Amount You Are Claiming] is justified based on the incurred losses and damages. I would appreciate it if you could process this claim promptly to avoid any further delays.

Please contact me at your earliest convenience to discuss this matter. Thank you for your attention to this urgent request.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]