

Request for Policy Rider Addition

Date: _____

To,

The Insurance Provider
[Insurance Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Request for Addition of Policy Rider to Travel Insurance Policy

Dear [Insurance Provider's Name or Customer Service],

I hope this message finds you well. I am writing to officially request the addition of a rider to my existing travel insurance policy.

Policy Details:

- Policy Number: [Your Policy Number]
- Insured Name: [Your Name]
- Effective Date of Policy: [Date]

Rider Requested: [Specify the type of rider, e.g., trip cancellation coverage, emergency medical evacuation, etc.]

I believe that adding this rider will enhance my coverage and provide me with peace of mind during my travels. I kindly request you to guide me through the process of adding this rider to my policy, including any additional documentation or premiums required.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]