

# Deductible Payment Clarification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to seek clarification regarding a recent deductible payment associated with my account [Account Number]. I would appreciate it if you could provide me with detailed information regarding the nature of this payment, including the reasons for the deduction and any relevant documentation that pertains to it.

Understanding the specifics surrounding this deductible is important to me, as it affects my financial planning and record-keeping. If there are any forms or additional information needed from my side to assist in this matter, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]