

Theft Claim Declaration for Business Inventory Loss

Date: [Insert Date]

To,

[Insurance Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Theft Claim Declaration for Business Inventory Loss

Dear [Insurance Adjuster's Name],

I am writing to formally declare a theft claim related to the loss of my business inventory that occurred on [insert date of the theft].

Business Name: [Your Business Name]

Policy Number: [Your Policy Number]

Details of the Incident:

On [insert date], at approximately [insert time], I discovered that [describe the circumstances of the theft, including specific details about how it occurred].

The stolen inventory includes:

- [Item 1 - Description and Value]
- [Item 2 - Description and Value]
- [Item 3 - Description and Value]

The total estimated loss is [Total Value]. I have attached [mention any supporting documents, such as police reports, photographs, receipts, etc.].

Please let me know if you require any further information to process this claim. I look forward to your prompt assistance in this matter.

Thank you.

Sincerely,

[Your Name]

[Your Title]

[Your Business Name]

[Your Business Address]

[City, State, Zip Code]

[Your Contact Information]