

# Product Liability Claim Letter

**[Your Name]**  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

**[Company Name]**  
[Company Address]  
[City, State, Zip Code]

Dear [Company Name/Claims Department],

I am writing to formally submit a liability claim regarding a [product name] that I purchased on [purchase date] from [store/website name]. Unfortunately, the product has caused [describe the incident, injury, or damage], which I believe is due to a [design defect/manufacturing defect/inadequate warning].

Details of the incident:

- **Product Name:** [Product Name]
- **Purchase Date:** [Purchase Date]
- **Incident Date:** [Incident Date]
- **Nature of Injury/Damage:** [Describe injury/damage]
- **Attached Evidence:** [List any attached documents, photos, receipts, etc.]

According to [any relevant laws or regulations], I believe that I am entitled to compensation for the damages I have incurred. I kindly request that you review this claim and provide a prompt response regarding the next steps.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]