

# Premium Refund Approval Notice

Dear [Customer Name],

We are writing to inform you that your request for a premium refund due to an error in billing has been approved. We sincerely apologize for any inconvenience this may have caused.

The refund amount of [Amount] will be processed and credited to your account within [Number of Days] business days. You can expect to see this reflected in your account shortly.

If you have any questions or need further assistance, please do not hesitate to contact our customer service team at [Phone Number] or [Email Address].

Thank you for your understanding and continued loyalty.

Sincerely,  
[Your Name]  
[Your Title]  
[Company Name]  
[Company Address]