Insurance Negotiation Agreement

Date. [misert date]
To: [Insert Insurer's Name]
Address: [Insert Insurer's Address]
Dear [Insurer's Name],
We are writing to formalize our negotiation regarding the insurance claim for [insert description of the claim]. This agreement sets forth the terms and conditions under which we agree to resolve the outstanding issues related to this claim.
Terms of Agreement
 Claim Number: [Insert Claim Number] Negotiated Amount: [Insert Amount] Payment Terms: [Insert Payment Terms] Effective Date: [Insert Effective Date]
We both agree to the terms specified above and commit to fulfilling our respective obligations a stipulated in this agreement. By signing below, both parties acknowledge acceptance of these terms.
Thank you for your attention to this matter, and we look forward to your prompt response.
Sincerely,
[Your Name] [Your Title] [Your Company Name] [Your Contact Information]
Accepted by:
[Insurer's Representative Name] [Insurer's Title] [Insurer's Company Name]
Signature:
Date: