

Insurance Mediation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Insurance Company Name],

I am writing to formally request mediation regarding my insurance claim [Insert Claim Number] related to [Brief Description of Claim]. Despite my previous attempts to resolve this matter, I feel unable to reach a satisfactory agreement.

I believe mediation is a constructive step to find a resolution that satisfies both parties, and I am hopeful that a neutral mediator can help facilitate this process.

Please let me know the next steps and any necessary procedures I should follow to initiate the mediation process. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your consideration.

Sincerely,

[Your Name]