

Vehicle Maintenance Inspection Booking

Dear [Customer Name],

Thank you for choosing [Your Company Name] for your vehicle maintenance needs. We are writing to confirm your booking for a vehicle maintenance inspection.

Booking Details:

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

Vehicle Make and Model: [Insert Vehicle Make and Model]

Registration Number: [Insert Registration Number]

Please arrive at least 15 minutes prior to your appointment to complete any necessary paperwork. If you have any questions or need to reschedule, feel free to contact us at [Contact Information].

We look forward to serving you!

Best regards,

[Your Company Name]

[Your Contact Information]