

Insurance Policy Inquiry

Date: [Insert Date]

To: [Insurance Company Name]

Address: [Insurance Company Address]

Subject: Inquiry Regarding Coverage Issues

Dear [Insurance Representative's Name],

I hope this message finds you well. I am writing to inquire about specific coverage issues related to my insurance policy with the policy number [Insert Policy Number].

Recently, I encountered a situation where I believe my coverage may not fully address my needs, particularly concerning [briefly explain the issue, e.g., "damage caused by a natural disaster" or "liability coverage for a specific incident"].

I would appreciate it if you could provide clarification on the following points:

- [Question 1]
- [Question 2]
- [Question 3]

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]