

Insurance Policy Demand Letter

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Insurance Company Name]
[Insurance Company Address]
[City, State, Zip Code]

Dear [Insurance Company Contact/Claims Adjuster's Name],

Subject: Demand for Prompt Response Regarding Insurance Policy [Policy Number]

I am writing to formally request prompt attention to my insurance policy, numbered [Policy Number], which I believe has not received the necessary response and action from your side. I have submitted all the required documents and followed the appropriate procedures as outlined in our agreement.

As per our discussions and the terms of the policy, I expect a response to my claims or inquiries by [specific date]. A timely resolution is crucial for me, and I hope to avoid any escalation or further delays.

Please treat this as a matter of urgency. I look forward to your prompt reply.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]