

Subject: Request for Temporary Extension of Insurance

Dear [Insurance Provider's Name],

I hope this message finds you well. I am writing to formally request a temporary extension of my insurance policy, [Your Policy Number], which is set to expire on [Expiration Date]. Due to [brief explanation of the reason for the extension request], I would greatly appreciate your consideration of my request.

I understand the importance of maintaining continuous coverage and assure you that I am working diligently to [mention any steps you are taking to resolve the situation]. A temporary extension of [suggest a duration, e.g., one month] would provide me with the necessary time to finalize these arrangements.

Thank you for considering my request. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]