

# Property Damage Claim

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Adjuster's Name],

I am writing to formally submit a claim for property damage that occurred on [Date of Incident]. The damage was caused by [briefly describe the cause of damage, e.g., a storm, fire, etc.].

The property damage took place at [your property address]. The specific damages include:

- [Detail of damage #1]
- [Detail of damage #2]
- [Detail of damage #3]

I have attached copies of relevant documentation including the police report, photographs of the damages, and repair estimates. My policy number is [Your Policy Number].

Please let me know if you require any additional information to process my claim. I appreciate your prompt attention to this matter.

Sincerely,

[Your Name]