

# Gym Membership Cancellation Notice

Date: [Insert Date]

To [Gym Name],

I am writing to formally request the cancellation of my gym membership, effective immediately. My membership ID is [Insert Membership ID].

Thank you for the services provided during my membership period. Please confirm the cancellation of my membership and any final billing details.

Best regards,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]