Claim Settlement Acknowledgment

Date: [Insert Date]
Claimant Name: [Insert Claimant Name]
Claim Number: [Insert Claim Number]
Address: [Insert Claimant Address]
Dear [Claimant Name],
We are writing to acknowledge the settlement of your claim numbered [Insert Claim Number] We appreciate your patience throughout the process and are pleased to inform you that your claim has been successfully processed.
The total amount of [Insert Settlement Amount] will be disbursed to you as per our agreement Please find the details of the settlement enclosed with this letter.
Should you have any questions regarding the claim or the settlement, please do not hesitate to contact us at [Insert Contact Information].
Thank you for your trust in our services.
Sincerely,
[Your Name]
[Your Position]
[Company Name]
[Company Address]
[Company Contact Information]