

Letter of Tangible Asset Evaluation

Date: [Insert Date]

To: [Board Director's Name]

[Company Name]

[Company Address]

Dear [Board Director's Name],

Subject: Evaluation of Tangible Assets

We are writing to inform you about the recent evaluation conducted on our tangible assets as part of our annual review process. The evaluation was performed by [Evaluator's Name/Company] and has provided valuable insights into the current state of our assets.

Summary of Findings:

- **Asset Category 1:** [Brief description of findings]
- **Asset Category 2:** [Brief description of findings]
- **Asset Category 3:** [Brief description of findings]

Recommendations:

1. [Recommendation 1]
2. [Recommendation 2]
3. [Recommendation 3]

We believe these findings and recommendations will assist the board in making informed decisions regarding asset management. We are committed to ensuring the efficiency and effectiveness of our tangible assets.

Please let us know if you require any further information or have specific questions regarding the evaluation process.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]