

# Letter of Proactive Media Involvement

Date: [Insert Date]

To: [Media Outlet/Contact Name]

From: [Board Director Name]

Position: [Position Title]

Organization: [Organization Name]

Address: [Organization Address]

Dear [Media Contact Name],

As a member of the Board of Directors at [Organization Name], I am reaching out to express our commitment to proactive engagement with the media. In light of our recent initiatives, we believe that sharing our story and insights with your audience is essential for fostering transparency and building trust.

We invite you to explore the following topics that may be of interest to your readers:

- [Topic 1]
- [Topic 2]
- [Topic 3]

We understand the importance of accurate and timely information and are eager to facilitate interviews, provide statements, or share relevant data to support your reporting. Please feel free to reach out directly at [Phone Number] or [Email Address] to schedule a discussion.

Thank you for your attention, and we look forward to working together to promote [Organization Name] and its efforts.

Sincerely,

[Board Director Name]

[Position Title]

[Organization Name]