

Board Director Legal Case Resolution Agreement

Date: [Insert Date]

To: [Insert Board Director's Name]
[Insert Board Director's Address]
[Insert City, State, Zip]

Dear [Board Director's Name],

This letter serves as a formal agreement regarding the resolution of the legal case involving [briefly describe the case]. After careful consideration and discussions, the following terms have been agreed upon:

1. **Settlement Amount:** The sum of [Insert Amount] shall be paid to [Insert Recipient]...
2. **Confidentiality Clause:** Both parties agree to keep the details of this settlement confidential...
3. **Release of Claims:** Upon execution of this agreement, all claims related to the case shall be released...
4. **Governing Law:** This agreement shall be governed by the laws of [Insert State]...

Please review the terms outlined above. If you agree to these conditions, kindly sign and return a copy of this letter by [Insert Deadline].

Thank you for your cooperation in resolving this matter amicably.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]
[Your Contact Information]

Enclosure: Copy of Agreement