

Professional Growth Schedule for Board Members

Date: [Insert Date]

To: [Board Member's Name]

From: [Your Name]

Subject: Professional Growth Schedule

Dear [Board Member's Name],

In our ongoing commitment to the professional growth and development of our board members, we have prepared a tailored schedule of activities designed to enhance your skills and knowledge.

Upcoming Professional Growth Activities

- **Workshop: Leadership Styles**
Date: [Insert Date]
Time: [Insert Time]
Location: [Insert Location]
- **Webinar: Financial Oversight for Nonprofits**
Date: [Insert Date]
Time: [Insert Time]
Link: [Insert Link]
- **Conference: Innovation in Governance**
Date: [Insert Date]
Location: [Insert Location]
- **Book Discussion: "Effective Board Governance"**
Date: [Insert Date]
Time: [Insert Time]
Location: [Insert Location]

Please RSVP for the events you are able to attend by [Insert RSVP Date]. Your involvement is crucial to our mission and your growth.

Looking forward to your participation in these valuable opportunities.

Best regards,

[Your Name]
[Your Title]
[Your Organization]