

# Board Development Workshop Schedule

Dear Board Members,

We are pleased to invite you to our upcoming Board Development Workshop. Below is the schedule for the event:

## Workshop Schedule

- **Date:** March 15, 2024
- **Time:** 9:00 AM - 4:00 PM
- **Location:** Community Center, Room 101

## Agenda

Time	Topic	Facilitator
9:00 AM - 10:30 AM	Understanding Board Roles	Jennifer Smith
10:45 AM - 12:15 PM	Effective Governance Practices	John Doe
12:15 PM - 1:15 PM	Lunch Break	-
1:15 PM - 2:45 PM	Strategic Planning	Susan Lee
3:00 PM - 4:00 PM	Building Effective Teams	Michael Brown

Please RSVP by March 1, 2024, to confirm your attendance. We look forward to your participation and the valuable insights you will bring to the workshop.

Best regards,

The Board Development Committee