

Renewal Proposal for Board Director Agreement

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company/Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. As we approach the expiration of your current agreement as a Board Director, we would like to propose the renewal of your position for another term.

Your contributions to [Company/Organization Name] have been invaluable, and your leadership has been pivotal in [specific achievements or contributions]. We believe that your continued involvement will greatly enhance our mission and objectives.

The proposed terms for the renewal of your Board Director Agreement are as follows:

- Term: [Specify duration]
- Compensation: [Detail any compensation arrangements]
- Responsibilities: [Outline any changes in responsibilities]

We would appreciate the opportunity to discuss this proposal with you at your earliest convenience. Please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for your continued commitment to [Company/Organization Name]. We look forward to your favorable response.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Your Contact Information]