

Request for Waiver of Publication Fees

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Editorial Office

[Journal Name]

[Journal Address]

Dear Editor,

I am writing to formally request a waiver of the publication fees associated with my manuscript entitled "[Manuscript Title]," which I recently submitted to [Journal Name].

As [briefly explain your financial situation, e.g., being a student, a researcher from a developing country, etc.], I am currently unable to cover the associated publication costs. I believe that my research offers significant contributions to [describe the field or subject matter] and would greatly benefit from the visibility afforded by publication in your esteemed journal.

I appreciate your consideration of my request and look forward to your understanding. Thank you for your time.

Sincerely,

[Your Name]

[Your Affiliation]