

Request for Board Director Infrastructure Funding Approval

Date: [Insert Date]

To: [Board Director's Name]

[Title]

[Organization Name]

[Organization Address]

Dear [Board Director's Name],

I am writing to formally request the approval of funding for the [specific infrastructure project name], which aims to [brief description of the project goals and benefits]. This project is critical for [explain the importance of the project to the organization or community].

The total estimated cost for this project is [insert amount], and I am seeking your support in moving forward with this funding request. This investment will not only enhance [specific benefits related to the project] but also align with our strategic goals for [mention relevant organizational goals or objectives].

Attached are the detailed project proposal and budget breakdown for your review. I believe this project has the potential to make a significant impact, and I look forward to your favorable consideration of this funding request.

Thank you for your attention to this matter. I am happy to discuss this further at your convenience.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]