

Letter Template: Trademark Developments for Board Oversight

Date: [Insert Date]

To: [Board Member's Name]

From: [Your Name]

Subject: Update on Trademark Developments

Dear [Board Member's Name],

I hope this message finds you well. As part of our ongoing efforts to ensure the integrity and value of our brand, I am writing to provide you with an update on our recent trademark developments.

In the last quarter, we have made significant progress in the following areas:

- Filed applications for [Number] new trademarks related to [Description].
- Successfully registered [Number] trademarks in [Markets/Regions].
- Monitored ongoing infringements and taken appropriate actions regarding [Details].
- Collaborated with legal counsel to refine our trademark strategy going forward.

As we continue to strengthen our trademark portfolio, your input as a Board member is invaluable. Please feel free to share any thoughts or questions you may have on these developments.

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Position]

[Your Company]