

Dear [Board Member's Name],

I hope this message finds you well. As part of our ongoing efforts to enhance organizational efficiency and effectiveness, we are currently considering a restructuring plan that aims to better align our resources with our strategic objectives.

Your insights and perspectives as a board director are invaluable to us. We kindly request your feedback on the proposed restructuring plan attached to this email. Your thoughts on the potential impacts, challenges, and opportunities will be crucial as we move forward.

Please share your feedback by [specific date]. We appreciate your time and input in this important matter.

Thank you for your attention and support.

Best regards,

[Your Name]  
[Your Position]  
[Your Company]