

Application for Bilingual Examination Materials

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally request bilingual examination materials to support the diverse student populations at [Insert School/Institution Name]. As an educator dedicated to fostering an inclusive learning environment, I believe that providing materials in multiple languages is essential for meeting the unique needs of our students.

Our student body includes individuals from various linguistic backgrounds, and access to examination materials in their preferred languages will not only aid in the assessment process but also promote equity in academic performance. We aim to ensure that all students can demonstrate their knowledge and skills without language barriers.

Please find attached the necessary documentation that outlines our student demographics and the specific languages required. I appreciate your consideration of this request and look forward to your positive response.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your School/Institution Name]

[Your Contact Information]