

Audit Committee Evaluation Letter

Date: [Insert Date]

To: [Board Director's Name]

From: [Audit Committee Chair's Name]

Subject: Audit Committee Evaluation

Dear [Board Director's Name],

As part of our commitment to maintaining high standards of governance and accountability, the Audit Committee conducted an evaluation of its performance during the past year. This evaluation is critical for our continuous improvement and effectiveness in overseeing our financial reporting and compliance.

We have reviewed key areas including:

- Effectiveness of communication with management
- Timeliness and accuracy of financial reporting
- Compliance with legal and regulatory requirements
- Risk management processes
- Overall contribution to the Board's strategic objectives

We appreciate your involvement in these processes and would value your feedback on our performance. Please find attached the evaluation form for your review. We ask that you complete and return it by [Insert Deadline Date]. Your insights are vital for our committee's improvement.

Thank you for your continued support and dedication to our organization.

Sincerely,

[Audit Committee Chair's Name]

[Title]

[Organization Name]