

Board Evaluation Findings

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Summary of Board Evaluation Findings

Dear [Recipient Name],

We are pleased to present the findings from the recent board evaluation conducted for [Organization Name]. The purpose of this evaluation was to assess the effectiveness of our governance oversight and identify areas for improvement.

Key Findings

- **Strengths:** [Highlight key strengths identified in the evaluation]
- **Areas for Improvement:** [Outline specific areas that need attention]
- **Recommendations:** [Provide actionable recommendations for the board]

We believe that addressing these findings will enhance our governance practices and improve our overall effectiveness. We look forward to discussing these findings further at our upcoming board meeting.

Thank you for your commitment to [Organization Name].

Sincerely,

[Your Name]

[Your Title]

[Organization Name]