

# Engagement Letter

Date: [Insert Date]

To: [Board Member's Name]

[Board Member's Address]

Dear [Board Member's Name],

We are excited to engage you as a member of the Board of [Organization Name]. As we strive to achieve our mission and maximize our impact in the community, we recognize the invaluable role that each board member plays in mobilizing resources and advocating for our cause.

Your primary responsibility will be to assist in our fundraising efforts. This entails actively participating in fundraising events, identifying potential donors, and leveraging your networks to foster relationships that could lead to financial support.

We hope you will also help us in promoting our upcoming initiatives, sharing our success stories, and encouraging others to contribute. Your commitments can significantly enhance our fundraising capabilities and broaden our reach.

Please confirm your acceptance of this engagement by signing and returning a copy of this letter by [Insert Return Date]. We look forward to your enthusiastic involvement and are confident that together we can drive our mission forward.

Thank you for your commitment to [Organization Name]. If you have any questions, feel free to reach out to me at [Your Phone Number] or [Your Email Address].

Best Regards,

[Your Name]

[Your Position]

[Organization Name]

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Signature of Board Member

Date: \_\_\_\_\_