

Board of Directors

Date: [Insert Date]

To: [Board Member's Name]

From: [Your Name]

Subject: Recommendation for Policy Update

Dear [Board Member's Name],

I hope this message finds you well. I am writing to recommend updates to our current board policies to better align with our strategic goals and improve operational effectiveness.

Current Policy Overview

As it stands, our existing policies [brief overview of the policies]. This has resulted in [mention any issues or challenges].

Proposed Updates

I propose the following updates:

- [Proposed change 1]
- [Proposed change 2]
- [Proposed change 3]

Impact of Updates

These changes are expected to [describe expected outcomes, benefits, etc.].

Next Steps

I recommend scheduling a meeting to discuss these proposed changes in detail and gather feedback from fellow board members.

Thank you for considering this recommendation. I look forward to your thoughts.

Sincerely,

[Your Name]

[Your Position]