

# Probationary Terms for New Board Director

Date: [Insert Date]

Dear [Director's Name],

We are pleased to welcome you as a member of our Board of Directors. As part of the onboarding process, we would like to outline the probationary terms associated with your position.

## Probationary Period

Your probationary period will last for [insert duration, e.g., six months], commencing on [start date] and concluding on [end date].

## Expectations During Probation

- Attendance at all Board meetings.
- Active participation in committees, as assigned.
- Adherence to the organization's code of conduct and governance policies.

## Performance Review

Your performance will be reviewed at the end of the probationary period. Feedback will focus on your contributions to Board discussions, participation in committees, and alignment with the organization's mission and values.

## Termination of Probation

Either party may terminate this agreement during the probationary period with [insert notice period, e.g., two weeks'] notice.

We look forward to your contributions and are excited to have you on board.

Best regards,

[Your Name]

[Your Title]

[Organization Name]