

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Board Director's Name]

[Board Director's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Board Director's Name],

I hope this message finds you well. I am writing to formally inquire about the validation of the financial statements provided for [specify period or fiscal year]. As stakeholders in [Organization's Name], it is crucial for us to ensure the accuracy and transparency of our financial reports.

Could you please confirm whether the financial statements have been audited or reviewed by an independent auditor? Additionally, I would appreciate any insights into the methodologies used for the preparation and validation of these financial statements.

Your assistance in this matter is greatly appreciated. Thank you for your attention, and I look forward to your prompt response.

Sincerely,

[Your Name]