

Confirmation of Financial Statement Approval

Date: [Insert Date]

To: [Board Director's Name]

[Board Director's Address]

Dear [Board Director's Name],

We are writing to confirm the approval of the financial statement for the period ending [Insert Date]. Following our recent board meeting held on [Insert Date], the financial statements have been reviewed and unanimously approved by all board members.

Details of the approved financial statement are as follows:

- Net Income: [Insert Amount]
- Total Assets: [Insert Amount]
- Total Liabilities: [Insert Amount]

Thank you for your attention to this matter. We appreciate your continued commitment to the financial integrity of our organization.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]