

# Board Director's Contribution Review

Date: [Insert Date]

To: [Director's Name]

From: [Your Name]

Subject: Contribution Review

Dear [Director's Name],

As part of our annual review process, we would like to take a moment to acknowledge and reflect on your contributions to the board during the past year. Your involvement has been integral in guiding our strategic direction and enhancing the overall effectiveness of our governance.

## Key Contributions:

- Active participation in board meetings and discussions.
- Leading initiatives on [specific initiative or project].
- Providing strategic insights and guidance on [specific issues or challenges].
- Engaging with the community and stakeholders to [impact achieved].

We appreciate your dedication and commitment to the board's mission. Looking forward, we are keen to explore new opportunities for collaboration and growth as we aim to achieve our strategic goals.

Please feel free to share any feedback or insights you may have regarding your experience on the board.

Thank you once again for your hard work and contributions.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]