

Preliminary Agenda for Board Meeting

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

Agenda Items

1. Call to Order
2. Approval of Previous Meeting Minutes
3. Financial Report
4. Committee Reports
 - Executive Committee
 - Finance Committee
 - Marketing Committee
5. Old Business
6. New Business
7. Open Forum
8. Adjournment

Please confirm your attendance by [RSVP Date].

Thank you,

[Your Name]

[Your Title]

[Your Organization]