

Letter of Recommendation

Date: [Insert Date]

[Your Name]
[Your Title]
[Your Department]
[Your Institution]
[Your Email]
[Your Phone Number]

To Whom It May Concern,

I am writing to recommend [Applicant's Name] for the position of Research Assistant. I have had the pleasure of working with [him/her/them] for [duration] in my capacity as [Your Position] at [Institution/Department]. During this time, [he/she/they] has consistently demonstrated exceptional skills in [mention relevant skills].

[Applicant's Name] has shown remarkable proficiency in [specific task or project]. [He/She/They] is not only diligent but also possesses a keen analytical mind, which I believe will greatly benefit [his/her/their] future research endeavors.

I fully endorse [Applicant's Name] for this position as I am confident that [he/she/they] will make a significant contribution to your team. Please feel free to contact me at [Your Phone Number] or [Your Email] should you have any questions or require further information.

Sincerely,

[Your Name]
[Your Title]