

Letter of Submission

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Institution Name]

[Institution Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally submit my appeal regarding the academic dismissal I am currently facing due to my [specific reasons related to dismissal]. I understand the seriousness of this situation and wish to present alternative solutions that can facilitate my continued enrollment at [Institution Name].

In light of the challenges I've faced, I propose the following alternatives:

- Option 1: [Describe the first alternative solution]
- Option 2: [Describe the second alternative solution]
- Option 3: [Describe the third alternative solution]

I am committed to improving my academic standing and believe that with the support of [Institution Name], I can successfully navigate these challenges.

Thank you for considering my appeal. I look forward to your response.

Sincerely,

[Your Name]