

RFP Submission Acknowledgment

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Email: [Your Email Address]

Phone: [Your Phone Number]

To:

[Recipient's Name]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to confirm the receipt of your Request for Proposal (RFP) submitted on [Insert Submission Date]. We appreciate your interest in partnering with us and are excited about the opportunity to work together.

Your proposal is currently under review, and we will notify you of any further developments by [Insert Notification Date]. If you have any questions or need further assistance, please do not hesitate to reach out.

Thank you for considering us for this opportunity.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]