

Client Exit Interview Introduction

Dear [Client's Name],

We hope this message finds you well. As you prepare to transition away from our services, we would like to invite you to participate in a Client Exit Interview. This discussion aims to gather valuable feedback regarding your experience with us and understand your reasons for departing.

Your insights are crucial for us to improve our services and ensure that we meet the needs of our clients in the future.

We appreciate your time and feedback.

Best Regards,

[Your Name]

[Your Position]

[Your Company]