

Dear [Consultant's Name],

I hope this message finds you well. I am writing to address some discrepancies I have noticed in Invoice #[Invoice Number] dated [Invoice Date].

Upon reviewing the invoice, I found the following errors:

- [Error 1: Description]
- [Error 2: Description]
- [Error 3: Description]

I kindly request your assistance in rectifying these errors. Please let me know if you require any further information or documentation to facilitate this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Email]

[Your Phone Number]