

Client Onboarding Confirmation

Dear [Client's Name],

We are pleased to confirm your onboarding with [Company Name]. We appreciate your trust in us and are excited to partner with you on your journey.

Below are the details of your onboarding:

- **Client Name:** [Client's Name]
- **Start Date:** [Onboarding Start Date]
- **Onboarding Coordinator:** [Coordinator's Name]
- **Contact Information:** [Coordinator's Email/Phone]

We will reach out shortly to schedule your initial meeting. If you have any questions in the meantime, please don't hesitate to contact us.

Welcome aboard!

Best Regards,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]