

# Project Hazard Identification

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Hazard Identification for [Project Name]

Dear [Recipient Name],

As part of our commitment to ensuring the safety and well-being of all personnel involved in the [Project Name], we have conducted a thorough hazard identification process. Below, we outline the potential hazards associated with the project:

## Identified Hazards:

- Hazard 1: [Description]
- Hazard 2: [Description]
- Hazard 3: [Description]
- Hazard 4: [Description]

## Recommended Mitigation Measures:

- Measure for Hazard 1: [Description]
- Measure for Hazard 2: [Description]
- Measure for Hazard 3: [Description]
- Measure for Hazard 4: [Description]

We request your review of the above hazards and mitigation measures and any feedback you may have. It is essential that we address these issues proactively to maintain a safe working environment.

If you have any questions or require further information, please do not hesitate to contact me.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]