

# Contract Re-Negotiation Request

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss the existing consulting contract dated [Insert Contract Date] between [Your Company/Name] and [Recipient's Company/Name].

As we have worked together over the past [Insert Duration], I believe it is important to revisit the terms of our agreement to better reflect the current market conditions and the evolving needs of both parties.

Specifically, I would like to propose the following changes:

- [Detail specific changes or adjustments you propose]
- [Detail any new terms, compensation adjustments, or revised deliverables]
- [Additional terms if necessary]

I am confident that we can reach a mutually beneficial agreement that serves our partnership well. Please let me know a convenient time for us to discuss this matter further, either by phone or in person.

Thank you for considering this request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]